

**Minutes of the
Bob Forrest Youth Sports Complex Advisory Board
Regular Meeting
Held at Bob Forrest Youth Sports Complex
Conference Room
3213 W Lea
November 9th, 2016**

Voting Members Present:

John Angelis	Chairperson
Mindy Rodriguez	Member
Matt LeRoch (4:15 pm)	Member
Shelly Tucker (4:23 pm)	Member
Wes Carter	Member
Tim Estrada	Member

Voting Members Absent:

JR Doporto	Member
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Board Secretary Present:

John Lowe	Sports & Recreation Superintendent
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Others Present:

Ted Cordova	Asst. Sports Coordinator
Steve Hendley	Director of Sports & Recreation

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken at 4:10 p.m. by John Angelis. It was determined that a quorum was present.

2. APPROVAL OF THE AGENDA:

The motion was made by Wes Carter and seconded by Tim Estrada to approve the agenda of the November 9th, 2016 regular meeting. The vote was as follows:

Yes – John Angelis, Mindy Rodriguez, Wes Carter, Tim Estrada

No - None

Absent – JR Doporto, Shelly Tucker, Matt LeRoch

3. APPROVAL OF THE October 12th, 2016 MEETING MINUTES:

The motion was made by Tim Estrada and seconded by Mindy Rodriguez to approve the minutes of the October 12th, 2016 regular meeting. The vote was as follows:

Yes – John Angelis, Mindy Rodriguez, Wes Carter, Tim Estrada

No – None

Absent – JR Doporto, Shelly Tucker, Matt LeRoch

4. Update of BFYSC Concession Services:

John Lowe informed the Board that the city of Carlsbad had solicited RFP's for concession services at the sports complex. He stated that the city only received one proposal from Becky Thompson. He had planned to take the contract to the November 22nd city council meeting, but that meeting was cancelled. He did take it to last night's city council meeting (November 8th) because of the baseball tournaments, and it was approved unanimously. The contract is for the same terms and compensation and will be a 4-year contract renewable after 2 years. Members of the council and the Mayor were very complimentary of Becky Thompson's services.

5. Update on 2016 Softball Expansion Project:

John Lowe said he has been working with Smith Engineering every Monday and feels that we are about 88% complete and will continue to have meetings on Mondays. We are waiting for some electrical and irrigation to be developed within that plan. John presented a copy of the plan to the board explaining a few items that were to be addressed such as; a basic synthetic field, extending the sidewalk, a turn-around for the carts, bleacher pads, improving the entrance, add a home plate design at the entrance with the rules sign in the middle allowing for carts and pedestrians, a new fall zone, a shade structure by the splash pad, and everything else will be a replica of the baseball championship synthetic field. John Lowe stated that he and Steve Hendley had met with Steve McCutcheon to determine the procurement process, whether to go CES (Cooperative Educational Services) or the Bid process and he will have a decision for us next week on the process. John Lowe's recommendation is to go CES, allowing the project to be completed by the start of softball. John Angelis asked if we had incorporated any "lessons learned" from the construction of the baseball fields and John Lowe said that he had.

6. Discussion of Carlsbad Little League Baseball Reorganization

John mentioned that Little League Baseball in Carlsbad has been reorganized. This reorganization has been taking place over the past 2 and one half months. The District has dropped the Carlsbad American charter and Carlsbad will now have 2 charters, Shorthorn and Carlsbad National. The District redrew the boundary lines to incorporate American's district which will now be in either Shorthorn or National. That decision was agreed upon by the local little leagues and the local District administrator, which was then approved by Little League International. John Lowe said that we have been briefed throughout the process. John Angelis asked about the impact of the fields and John Lowe replied that the impact would be minimal with regards to the fields. Wes Carter asked about the budgeting for each organization and Matt LeRoch asked about combining and raising the funding limits for Shorthorn and National. John Lowe stated that we will look at the budgeting and the impact of financial issues for each league in the near future and will make recommendations accordingly. Shelly Tucker asked about a contract for Jr/Sr League and John said that he would take it out of American's responsibility and put it on one of the two leagues. John Angelis suggested that we look at it as the season progresses and make adjustments during that time and not wait until it's too late. John Lowe said he would look at the last 2 years financial data and make adjustments factoring that 3rd league.

7. Discussion and Update on BFYSC scheduled events and activities:

- 427 practices and games
- Toys for Tots has 24 teams signed up for the Dec. 10th Tourney
- Naa' Taa Nii High School based tournament on November 19th and 20th
- Fall Soccer ended on November 5th
- Flag Football ended October 29th
- Little Cavemen Football are practicing on our fields in preparation for the playoffs
- Soccer is practicing on the fields
- Softball Tournament on November 4th – 6th was cancelled by Tournament Director Julie Rodriguez due to the threat of inclement weather

8. Announce next meeting date:

Next meeting will be December 14th, 2016 at 4:00 PM.

9. Adjournment:

The motion was made at 4:39 pm by Mindy Rodriguez and seconded by Matt LeRoch to adjourn.

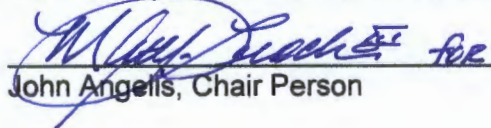
The vote was as follows:

Yes- John Angelis, Shelly Tucker, Mindy Rodriguez, Matt LeRoch, Wes Carter, Tim Estrada

No- None

Absent- JR Doportio

Minutes approved on behalf of the Bob Forrest Youth Sports Complex Advisory Board:

 for 12/14/16
John Angelis, Chair Person Date