

**Minutes of the  
North Mesa Senior Recreation Center Advisory Board  
Held at North Mesa Senior Recreation Center  
Regular Meeting  
1112 N. Mesa  
Wednesday, November 8, 2017**

**Voting Members Present:**

Sally Garner  
Jean Loafman  
Beth Frederick  
Helen DeAnda  
Jigger Skillern  
Ysidro Molinar  
Jay Redman

Chairperson  
Vice-Chairperson  
Board Member  
Board Member  
Board Member  
Board Member  
Board Member – **Joined meeting at 3:03 pm**

**Voting Members Absent:**

**Board Secretary Present:**

Dina Navarrette

Center Manager

**Others Present:**

Patsy Jackson-Christopher  
Tina Swindell

Director, Arts & Culture  
Center Asst. Manager

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM**

Roll call of those present was taken at 3:00 p.m. by Sally Garner. It was determined that a quorum was present.

**2. CONSIDER APPROVAL OF AGENDA**

A motion was made by Jigger Skillern and seconded by Ysidro Molinar to approve the November 8, 2017 agenda. The vote was as follows:

Yes – Jean Loafman, Helen DeAnda, Beth Frederick, Jigger Skillern, Ysidro Molinar, Sally Garner

No –

Absent – Jay Redman

**3. CONSIDER APPROVAL OF OCTOBER 11<sup>TH</sup> MEETING MINUTES**

A motion was made by Helen DeAnda and seconded by Jigger Skillern to approve the October 11, 2017 meeting minutes. The vote was as follows:

Yes – Jean Loafman, Helen DeAnda, Beth Frederick, Jigger Skillern, Ysidro Molinar, Sally Garner

No –

Absent – Jay Redman

#### **4. DISCUSS FLOORING FOR AUDITORIUM**

Dina informed the board that we are in the process of getting updated estimates for the flooring. A couple of the local companies that previously submitted a bid, have now decided that they would not bid for the job, so we are looking for a few more companies as well as a local company that is on the CES list, which will not require a bid. The original pricing we received was for 6 mil. flooring, but we will also get bids for a 12 mil. thickness VCT because it won't gouge as easy as the thinner material. We are getting pricing on both to see if our budget will allow us to get the thicker material, if not, we will ask for a budget adjustment and go from there. After careful consideration, we've decided to only install the VCT plank flooring with a wood-look in the auditorium and the kitchen. We will install the VCT square tile in the hallway, art room, and bathrooms; it is lighter in color so as to not darken the art room, can take paint and other spills easier, and will match the remainder of the multipurpose rooms to give the center a consistent look. Dina took the board members to the auditorium and showed them the three samples that we have narrowed it down to as for what color to choose and the board will vote at the next meeting on which color they prefer. We are also looking into other solutions regarding the lines in the floor in the auditorium for the line dancers, such as laser lines that can be turned off when not in use.

#### **5. DISCUSS FACILITY MAINTENANCE SCHEDULE FOR NMSRC**

Recently, members have approached staff regarding the cleanliness of certain rooms, so Dina has put together a schedule (Attachment A) for our facility maintenance which shows when each room is cleaned. We have just one facility maintenance person, who has crew days twice a week, when he is only at the center long enough to clean the bathrooms and take out the trash, then he works elsewhere on other jobs for the city. Many of our groups and members bring food and drink on a daily basis, so spills and messes are inevitable. We will post signs reminding members to clean up after themselves and alert staff of any spills. Board members were given a copy of this schedule in case a member inquires about the maintenance of the facility.

#### **6. DISCUSS RECOVERING POOL TABLES**

Several of the pool players have said the cushions on our tables are bad; two tables were purchased in 2013, and one was donated in 1988. Dina made a call to the same company from Albuquerque who re-covered our pool tables in 2015 and asked them specifically about the cushions on the rails, she was told that the original cushions are far superior than replacements and are made to last the lifetime of the table. The cushions become loose from people sitting and leaning on the tables and if this is the case, will be reattached when the tables are covered. They assured Dina that the tables at the center are one of the most durable commercial pool tables on the market and should last a very long time. When the pool players complained that the tables weren't level and the pockets weren't right, Dina had them leveled and replaced the pockets because they had lost their shape. The cushions have been inspected by two different companies over the past two years with the same recommendation; replacing the cushions would not affect the playability of the table. The cushions are in great shape on the newer table and the donated table could possibly benefit from a cushion change.

**7. UPDATE ON NMSRC ACTIVITIES AND EVENTS**

The Center will be having a Christmas Dinner and Dance on December 15<sup>th</sup>. The center will provide the main dishes and we ask members to bring side dishes and desserts. The Zia Quilting and Stitchery Guild will be having a retreat over the Veteran's Day weekend, and a group of pool players as well. Dina handed out the October monthly report to the board (Attachment B) and talked a little about the garage sale that the center held last month and what a success it was. Tina showed the board the room signs she's working on since we've changed the room names throughout the building.

**8. ANNOUNCE NEXT MEETING DATE AND TIME**

The next board meeting will be held on December 13, 2017 at 3:00 pm.

**9. ADJOURNMENT**

The meeting adjourned at 3:47 pm

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:

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Sally Garner, Chairperson

Date

Daily:  
Clean Restrooms  
Take out trash  
Clean trash cans

# October 2017

Vacuum:  
Dina's Office  
Library  
Puzzle Room  
Floor Mats

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Vacuum Sweep & Mop: Auditorium Kitchen Art Room Mesa Room Bridge Room	3 Sweep & Mop: Exercise Room Sweep Auditorium	4 <b>CREW DAY</b> Sweep & Mop Pool Room Hallways Foyer	5 <b>CREW DAY</b> Sweep & Mop Auditorium	6 Sweep & Mop Pool room Kiln Room Clean Exercise Equipment	7
8	9 Vacuum Sweep & Mop: Auditorium Kitchen Art Room Mesa Room Bridge Room	10 Sweep & Mop: Exercise Room Sweep Auditorium	11 <b>CREW DAY</b> Sweep & Mop Pool Room Hallways Foyer	12 <b>CREW DAY</b> Sweep & Mop Auditorium	13 Sweep & Mop Pool room Kiln Room Clean Exercise Equipment	14
15	16 Vacuum Sweep & Mop: Auditorium Kitchen Art Room Mesa Room Bridge Room	17 Sweep & Mop: Exercise Room Sweep Auditorium	18 <b>CREW DAY</b> Sweep & Mop Pool Room Hallways Foyer	19 <b>CREW DAY</b> Sweep & Mop Auditorium	20 Sweep & Mop Pool room Kiln Room Clean Exercise Equipment	21
22	23 Vacuum Sweep & Mop: Auditorium Kitchen Art Room Mesa Room Bridge Room	24 Sweep & Mop: Exercise Room Sweep Auditorium	25 <b>CREW DAY</b> Sweep & Mop Pool Room Hallways Foyer	26 <b>CREW DAY</b> Sweep & Mop Auditorium	27 Sweep & Mop Pool room Kiln Room Clean Exercise Equipment	28
29	30 Vacuum Sweep & Mop: Auditorium Kitchen Art Room Mesa Room Bridge Room	31 Sweep & Mop: Exercise Room Sweep Auditorium	1 <b>CREW DAY</b> Sweep & Mop Pool Room Hallways Foyer	2 <b>CREW DAY</b> Sweep & Mop Auditorium	3 Sweep & Mop Pool room Kiln Room Clean Exercise Equipment	

**Monthly Report**  
**October 2017**  
**NORTH MESA SENIOR RECREATION CENTER**

**Number of Patrons Served: 3830**

**New Members: 21**

**Number of Incidents/Complaints: 0**

**Date of Next Board Meeting: November 8, 2017**

**Activities/Projects/Attendance**

Zia Quilters took their quilts to be displayed at the Carlsbad Museum's Annual Quilt Show on Saturday, October 7<sup>th</sup>.

The Center held a pool tournament on Tuesday, October 10<sup>th</sup> and had 8 participants as well as several spectators.

AARP held their Defensive Driving Class on Friday, October 13<sup>th</sup> and had 9 in attendance.

Senior Socials were held on October 13<sup>th</sup> with 27 who attended and also on October 27<sup>th</sup> with 40 in attendance.

Line Dancers held a Halloween party on October 25<sup>th</sup> with 38 who attended, many of whom were in costume.

The Center held another Garage Sale on Saturday, October 28<sup>th</sup>. This year members had over 30 tables of their items to sell. The sale was a great success!

**Incidents/Complaints: None**

NORTH MESA SENIOR RECREATION CENTER

October 2017

<u>Activity</u>	<u>Participation</u>
Exercise	1037
Library/Lapidary	130
Arts/Crafts	209
Pool/Ping Pong	627
Card Games/Dominoes	337
Western Jam/Bingo	71
Line Dance	735
Dance	104
Social/Orgs/Events	108
ACBL Bridge	305
Health/Wellness	161
<u>Visitors/Guests</u>	<u>6</u>
<b>Total</b>	<b>3830</b>

Deposits

<u>Date</u>	<u>Cash</u>	<u>Checks</u>	<u>Total</u>
10/4/2017	73.23	9.39	82.62
10/12/2017	107.01	9.39	116.40
<u>10/23/2017</u>	<u>88.23</u>	<u>0.00</u>	<u>88.23</u>
<b>Total</b>			<b>\$287.25</b>



Digitally signed by Dina Navarrette  
DN: cn=Dina Navarrette, o, ou, email=dnavarrette@cityofcarlsbadnm.com, c=US  
Date: 2017.11.22 10:42:01 -07'00'



Digitally signed by Patsy Jackson  
DN: cn=Patsy Jackson, o=City of Carlsbad, ou=Culture and Rec., email=pfjackson@cityofcarlsbadnm.com, c=US  
Date: 2017.11.22 14:15:18 -07'00'