

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
CIVIC CENTER ANNEX
4012 NATIONAL PARKS HWY
TUESDAY, NOVEMBER 7, 2017 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:00 pm by Steve Sauer, Chairperson. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Mark Barela
Damien Capello
Todd Hyden

Voting Members Absent: Linda Wiggins
Robert Young

Ex-officio Members Present:

Ex-officio Members Absent: Dale Janway, Mayor
Steve McCutcheon, City Administrator
Jason Shirley, Councilor

Others Present: Curtis McKinney, Manager
Steve Hendley, Director Sports & Recreation
Sam Smith, Guest

Others Absent:

2 APPROVAL OF AGENDA - The motion was made by Mark to approve the agenda Damien seconded the motion. The vote was as follows: Yes –Sauer, Barela, Capello, Hyden, No – None Absent – Wiggins, Young

3 APPROVAL OF REGULAR MEETING MINUTES FOR SEPTEMBER 5, 2017 -
The motion was made by Todd to approve the minutes for the September 5, 2017 regular meeting Damien seconded the motion. The vote was as follows: Yes –Sauer, Barela, Capello, Hyden, No – None Absent – Wiggins, Young

4 APPROVAL OF SPECIAL MEETING MINUTES FOR SEPTEMBER 19, 2017 -

The motion was made by Todd to approve the minutes for the September 19, 2017 special meeting Damien seconded the motion. The vote was as follows: Yes –Sauer, Barela, Capello, Hyden, No – None Absent – Wiggins, Young

5 DIRECTOR UPDATE ON REPAIRS – Steve H. report all the sanding and painting will be done sometime this week. The tile for the bathrooms will be delivered and installed next week and should be completed. The carpet is ordered and will take about two weeks to come in and another two weeks to install. The staging will be done in a dull brown finish; the carpet will be put in the aisle. The electricians will be done this week; the contractor should be completely done by December 15.

Steve S. asked about the sounds and lights. Curtis said he sent Jason the specifications this week. So the city will go out to get bids. Steve S. asked how the stage worked for the energy summit. Curtis said all went well.

6 MANAGER'S REPORT - Curtis reported the Tattoo Festival went very well. There were 30 Tattoo Artists and they tattooed from noon to about 1:00 AM. He said there were people from Phoenix, El Paso and Albuquerque. Things went really well; he's hoping to bring them back again next year.

Steve S. said he heard some negativity about the festival. Mark said he didn't hear any negativity. Curtis said this is a small town which isn't use to these types of shows. Curtis reminded the board nothing illegal was going on, the state inspectors came and inspected and everything was licensed. There really were no issues. He wanted to try something different. He stated, the concerts aren't really drawing in the crowds, unless you can bring in a big act. Steve S. asked if there was any TV coverage with the Ink Master Artist. Curtis said no, Todd asked if any of the local artists participated, Curtis said Robby Galvan was here. Robby was helpful in letting us know what we needed to do to get a show like this here. He tried to stay away from having the local artists here, mainly cause you can just go downtown anytime of the year to them.

Curtis said there was an issue with the gun show that was scheduled for this past week, the dates got cross Eli wrote the dates down for the 18th and 19th instead of the 4th and 5th. They will still be here except it will be at the Sheriff's Posse.

Damien asked Curtis about the schools using the facility. Curtis said in the past the schools would utilize the center for their Choir concerts and band concerts. He was trying to work with them to bring them back to the center, due to the anti-donation law he agreed to let the schools use the center for half the rental cost. But the schools haven't utilized it like he was hoping.

Damien asked Mark is there something else Curtis could do to have the schools use the Center more? Mark said maybe reaching out to each school for their individual group activities. Mark reminded the board the schools have PR Leyva, so when it comes to cost to save money the schools usually just use the PR Leyva Auditorium instead of paying to use a venue that doesn't belong to the schools. Mark mentioned most events other than a sporting event are free to the Public. If they have a fundraiser, he doesn't see the purpose of paying to use a venue when they are trying to raise money.

Curtis said the next few months are busy; this is the busy time of the year for us. He has a few weddings scheduled, some Christmas parties. Things are just busy.

Steve S. asked Steve H. about the status of the RFP for the Civic Center Management. Steve H. said he didn't have an update.

Steve S introduced Sam Smith, who is interested in becoming a board member.

7 **ADJOURNMENT** – The motion was made by Steve S to adjourn the meeting Damien seconded the motion. The vote was as follows: Yes – Sauer, Barela, Capello, Hyden No – None Absent – Wiggins, Young. The meeting adjourned at 6:47 pm


Chairperson

12-5-17
Date