

**Carlsbad Community Volunteer Network
Advisory Board Meeting
San Jose Senior Center
2814 San Jose Blvd.
Monday November 7, 2016 12:00 PM**

Voting Members Present:

Jim Grantner	Member
Lionel Munoz	Member
Dora Cota	Member
Fred Cota	Member
Julia Williams	Member

Voting Members Absent:

Olivia Castillo	Member
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Ex-Officio Members Absent:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

Others Present:

Yanira Gonzales	CCVN Coordinator
Natie Saiz	Assistant Coordinator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. APPROVAL OF AGENDA

The motion was made by Julia Williams and seconded by Lionel Munoz to approve the agenda of November 7, 2016.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Dora Cota, Fred Cota, Julia Williams.

No-None.

Absent-Olivia Castillo.

3. APPROVAL OF MINUTES OF OCTOBER 3, 2016 REGULAR MEETING

The motion was made by Lionel Munoz, seconded by Dora Cota to approve the minutes of October 3, 2016 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Dora Cota, Julia Williams, Fred Cota.

No-None

Absent-Olivia Castillo.

4. APPROVAL OF MANAGER'S REPORT

- The CCVN Program had nine new volunteers sign up for the month of October.
- We ordered aprons for the volunteers who help serve meals at the San Jose Senior Center. We hope to buy additional aprons for other volunteers at other stations who work with food.
- Natie, the CCVN Assistant Coordinator, has been working at the Carlsbad Museum several days a week.

The motion was made by Lionel Munoz, seconded by Dora Cota to approve the Manager's report.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Fred Cota, Dora Cota, Julia Williams

No-None

Absent-Olivia Castillo.

5. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN

A suggestion was made by Chairperson Jim Grantner, to hand out flyers to our current volunteers listing the places that need volunteers. That way they can see where the most help is needed. Mr. Grantner suggested we start making arrangements to reserve the Pecos River Conference Center for the CCVN Recognition Dinner. The Board commented that finger foods could be served instead of a whole meal. That would help keep the cost down.

6. ADJOURN

With no further business to discuss, Fred Cota moved that the meeting be adjourned and seconded by Julia Williams.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Dora Cota, Fred Cota, Julia Williams.

No-None

Absent-Olivia Castillo,

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:

Jim Grantner Date 12-5-16
Presiding Officer

Yanira Gonzales Date 12/5/16
Yanira Gonzales, CCVN Coordinator

Patsy Jackson-Christopher Date 12/8/16
Patsy Jackson-Christopher, Director Arts & Culture