

**Minutes of Regular Meeting of the
San Jose Senior Center Advisory Board
Held at San Jose Senior Center
2814 San Jose Blvd
On November 2, 2016**

VOTING MEMBERS PRESENT:

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|-----------------|------------------|
| Pat Jones | Chairperson |
| Eugene Thompson | Vice Chairperson |
| Olivia Castillo | Board Member |
| Franceal Lucia | Board Member |
| Lionel Munoz | Board Member |
| Jackie Rayroux | Board Member |
| Julia Williams | Board Member |

VOTING MEMBERS ABSENT:

None.

OTHERS PRESENT:

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| Amparo C. Vasquez | San Jose Senior Center Manager |
| Corina Yrigollen | San Jose Senior Center Assistant Manager |

EX- OFFICIO MEMBERS ABSENT:

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|------------------|--------------------|
| Dale Janway | Mayor |
| Steve McCutcheon | City Administrator |

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:00 p.m.

2. APPROVAL OF THE AGENDA OF NOVEMBER 2, 2016:

After a review of the November 2, 2016 agenda, F. Lucia moved that the agenda be approved and seconded by O. Castillo.

The vote was as follows: Yes: O. Castillo, P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**3. APPROVAL OF MINUTES OF THE OCTOBER 5, 2016
REGULAR MEETING:**

The motion was made by L. Munoz and seconded by J. Williams that the Minutes of the October 5, 2016 meeting be approved.

The vote was as follows: Yes: O. Castillo, P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

**4. APPROVAL OF NOVEMBER 2016 CALENDAR OF WEEKLY
ACTIVITIES:**

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Crochet Class 8:00 – 10:00
- Monday Low Impact Exercise 9:00-9:30
- Monday Creative Coloring 9:00 - 10:00
- Monday Computer Class 9:30 – 5:00
- Monday Mexican Bingo 10:00 – 11:00
- Monday Line dancing 1:30-4:00
- Monday CCVN Advisory Board 12:00
- Tuesday Computer Class 9:30 – 5:00
- Tuesday Mexican Bingo 10:00 – 11:00
- Tuesday Blood Pressure/Sugar Levels 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Tuesday Dominos 3:00
- Wednesday Crochet Class 8:00 – 10:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Computer Classes 9:30 – 5:00
- Wednesday Mexican Bingo 10:00 – 11:00
- Wednesday San Jose Advisory Board 1:00
- Thursday Computer Classes – 9:30 – 5:00
- Thursday Mexican Bingo 10:00 – 11:00
- Thursday Line Dancing 1:30-4:00
- Thursday Dominos
- Thursday Ceramics/Crafts 10:00-4:00
- Thursday Blood Pressure/Sugar Levels 10:30- 11:30
- Friday Crochet Class 8:00 – 10:00
- Friday Low Impact Exercise 9:00-9:30

- Friday Creative Coloring 9:00 – 10:00
- Staff Safety Huddle – 9:00
- Veteran’s Support Group 9:00
- Friday Computer Classes 9:30 – 5:00
- Friday Mexican Bingo 10:00 – 11:00
- November 1st – Day of the Dead Craft 9:30
- November 2nd - San Jose Advisory Board Meeting – 1:00 p.m.
- November 2nd – Alzheimer Class 1:00 - 3:00 p.m.
- November 7th – CCVN Advisory Board Meeting – 12:00 noon
- November 10th – Veterans Day Ceremony
- November 11th – Closed for Veteran’s Day
- November 17th – Medicaid Open Enrollment – 10:00
- November 17th – Thanksgiving Dinner Served 11:30 – 12:30
- November 22nd – Mega Bingo 1:00 – 4:00
- November 24th – Closed for Thanksgiving Day
- November 25th – Closed for Thanksgiving Day
- November 30th – November Birthdays

A motion was made to approve the November 2016 Calendar by J. Williams and seconded by F. Lucia.

The vote was as follows: Yes: O. Castillo, P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

5. MONTHLY REPORT FOR OCTOBER 2016:

Ms. Vasquez reported the number of patrons served in October was 1,968 and the nutritional program served 1,806, for a total of 3,774 patrons served.

Ms. Vasquez stated that in October we took in \$3,900.00 in bingo money and all was paid out.

Ms. Vasquez reported we had 11 new members sign up during the month of October.

A motion was made to approve the Monthly Report by J. Rayroux and seconded by E. Thompson.

The vote was as follows: Yes: O. Castillo, P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

6. MANAGER'S REPORT:

Ms. Vasquez stated that the following transpired during the month of October:

We held a Halloween Costume Dance on Friday, October 21, 2016. On October 31st we had a Halloween Costume Party and Birthday Party for the seniors. Everyone present had a good time. Prizes were awarded for the best costumes. Cupcakes, punch and candy bags were given to the seniors in attendance.

We are planning a Veteran's Day Ceremony for November 10th. The Honor Guard will present the flag. The Center will be closed on Veteran's Day, November 11th.

A representative from Medicare will be here on November 17th from 10:00 a.m. to 3:00 p.m. to help seniors with Open Enrollment. The kitchen will be serving the Thanksgiving Dinner on the 17th as well.

Mega Bingo will be held on November 22nd. The Center will be closed for the Thanksgiving Holiday on November 24th and 25th.

Ms. Vasquez informed the board that we are still waiting to hear something definite from the City concerning the future of the San Jose Senior Center. The school board has voted to build two additional new schools. That would leave the city with five vacant schools. Hopefully, we will hear something definite in the next month. The matter of the unfinished parking lot and purchase of the land next door are on hold waiting on word from the city and Mr. Perkowski.

A motion was made to approve the Manager's Report by O. Castillo and seconded by E. Thompson.

The vote was as follows: Yes: O. Castillo, P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.

No: None. The motion carried.

7. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY NO ACTION MAY BE TAKEN.

The question was asked if we could have an ongoing Prayer List so that anyone that attends the center in need of prayer can place their name on the list.

8. ADJOURNMENT:

With no further business to discuss, the motion was made to adjourn by E. Thompson and seconded by F. Lucia.

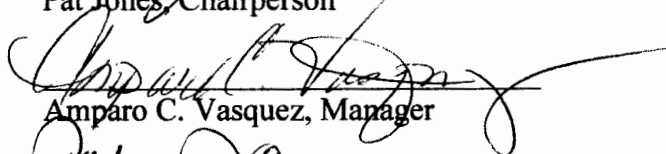
The vote was as follows: Yes: O. Castillo, P. Jones, F. Lucia, L. Munoz, J. Rayroux, E. Thompson and J. Williams.


No: None. Motion carried.

Chairperson Pat Jones declared the Meeting adjourned at 1:45 p.m. The next meeting is scheduled for Wednesday, December 7, 2016 at 1:00 p.m.

Approved by:


Pat Jones, Chairperson


Amparo C. Vasquez, Manager


Patsy Jackson, Director