

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND RECREATION ADVISORY BOARD HELD AT THE PUBLIC WORKS CONFERENCE ROOM ON NOVEMBER 17, 2016 AT 1:30 P.M.

Voting Members Present:	Don Dayton Jim Grantner John Barry Denton McCullough	Chairperson Member Member Member
Visitors:	Mary Garwood James Michael Queen	Beautification Coordinator Guest
Members Absent:	Akilah Nosakhere Christy Thomas	Member Co-Chairperson
Ex-Officio Member Absent:	Vacant	City Councilor
Board Secretary Present:	Luis Renteria	Parks & Rec. Superintendent

The meeting was called to order by Chairman Don Dayton at 1:35 pm.

ITEM 1 – ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Don Dayton. It is determined that a quorum is present.

ITEM 2 – APPROVAL OF AGENDA

The motion was made by Jim Grantner to approve the Agenda as presented. John Barry seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mr. Barry, Mr. McCullough. No – None. Absent: Mrs. Thomas, Mrs. Nosakhere. The motion carries.

ITEM 3 – APPROVAL OF OCTOBER 20, 2016 REGULAR MEETING MINUTES

The motion was made by Denton McCullough to approve the minutes from the October 20, 2016 meeting Jim Grantner seconds the motion.

The vote was as follows: Yes –Mr. Dayton, Mr. Grantner, Mr. Barry, Mr. McCullough. No – None. Absent: Mrs. Nosakhere, Mrs. Thomas. The motion carries.

ITEM 4 – OLD BUSINESS

A. Park Assignments Update

Don Dayton reviewed the Park Assignments with each Board Member that was present, the rough draft is attached.

B. Sub Committee Proposal Review

The Committee Proposal was submitted for the City Council meeting but will have to be re-submitted for the City Council meeting that is scheduled for December 13, 2016.

ITEM 5 – NEW BUSINESS

A. City Council action on Sub Committee Proposal

The proposal will be submitted to the City Council on December 13, 2016 at the meeting.

B. City Council action on New Member Proposal

The proposal will be submitted to the City Council on December 13, 2016 at the meeting.

C. Review schedule on proposed Master Plan Update

Don Dayton suggested on submitting a request form for the justification on each of the members parks. Jim Grantner said it does not have to be anything fancy just a list of items you would like to change or addressed in the parks for each member.

D. Request that Board Member planned absences be reported in advance

Don stated that the Board Members cannot require the absences to be reported but can request it in advance.

ITEM 6 – STANDING REPORTS

Luis Renteria went over the Parks Superintendent Report for November.

1. Volunteers and City crews are resuming the upgrades for the playground on the Pecos today.
2. The Parks Department will be installing four new benches at the Ocotillo Trail, donated by March for Parks.
3. The Parks Irrigation crew and Electrical Department will start on the restroom upgrades in December 2016.
4. The Construction, Electrical, and Parks Department will be installing new LED flood lights at the Beach area near the Water Park.
5. The Irrigation crew is in the process of installing a new irrigation system at Smith Park.
6. The Irrigation crew has winterized all backflow preventers for irrigation systems and water lines in all restroom plumbing chases.

ITEM 7 – COMMENTS

