

MINUTES OF THE REGULAR MEETING OF THE CARLSBAD PARKS AND
RECREATION ADVISORY BOARD HELD AT CITY HALL PLANNING ROOM ON
NOVEMBER 16, 2017 AT 1:30 P.M.

Voting Members Present:	John Barry Don Dayton Paul Johnson Christy Thomas Jim Grantner Denton McCullough	Co-chairperson Member Member Chairperson Member Member
Members Absent:	David Ams	Member
Visitor:	Dave Gillan Kelley Reid Mary Garwood	Guest Guest Beautification
Ex-Officio Member Absent:	Vacant	City Councilor
Board Secretary:	Luis Renteria	Parks & Rec. Superintendent
Board Secretary Absent:	Pat Cass	Public Works Director

The meeting was called to order by Chairman Christy Thomas at 1:33 pm.

ITEM 1 - ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by Christy Thomas. It is determined that a quorum is present.

ITEM 2 – APPROVAL OF AGENDA

The motion was made by Denton McCullough to approve the Agenda as presented. Don Dayton seconds the motion.

The vote was as follows: Yes –Mr. Barry, Mr. Dayton, Mr. Johnson, Mrs. Thomas, Mr. Grantner, Mr. McCullough. No – None. Absent: Mr. Ams. The motion carries.

ITEM 3 – APPROVAL OF OCTOBER 19, 2017 REGULAR MEETING MINUTES

The motion was made by Paul Johnson to approve the minutes from the October 19, 2017 meeting Denton McCullough seconds the motion.

The vote was as follows: Yes – Mr. Barry, Mr. Dayton, Mr. Johnson, Mrs. Thomas, Mr. Grantner, Mr.

McCullough. No – None. Absent: Mr. Ams. The motion carries.

ITEM 4 – DISCUSS OPEN MEETINGS ACT AND CHANGES TO BOARD WITH CITY CLERK, ANNETTE BARRICK

Annette Barrick, City Clerk gave an overview of the Open Meetings Act. The members questioned on the portion of the possible quorum outside of the actual scheduled meeting. Annette explained to the members if they get together other than the scheduled meeting time, then it is called a rolling quorum and the members will need to let the secretary know so she can submit an agenda.

ITEM 5 – DISCUSS AND VOTE ON NEW PARK HOURS

The board members voted that all the City Parks should be closed between the hours of 12:00 a.m. to 3:00 a.m. They also think it should be posted at all the City Parks.

The vote was as follows: Yes – Mr. Dayton, Ms. Thomas, Mr. Grantner, Mr. McCullough. No – Mr. Barry, Mr. Johnson. Absent: Mr. Ams. The motion carries.

ITEM 6 – DISCUSS ON UPDATING PARKS AND RECREATION ORDINANCE NO. 2000-04

The members discussed about different suggestions on how the ordinance reads, for example the name and which duties are actually the Parks and Recreation Boards responsibility.

ITEM 7 – DISCUSS PREPARING FOR FUNDING AND MAINTENANCE OF FUTURE PARKS

Christy Thomas stated that there are many new subdivisions that need to at least have a green area for the neighborhood children. Jim Grantner stated that the green area should be in the contractor's plans when they build a new subdivision and if it isn't the City of Carlsbad should enforce it. John Barry said if the contractor is responsible for the green areas, will they be responsible for the maintenance. Luis Renteria stated that it would be the City of Carlsbad Parks Department responsibility. Christy Thomas said that the board needs to add the maintenance for the Parks or green areas to the budget for next year.

ITEM 8 – MONTHLY REPORT

Presented by Luis Renteria, Parks Superintendent

1. The Construction Department is in the process of installing a four (4) foot sidewalk around the Lake Carlsbad Splash Pad.
2. The Parks Department will be installing two (2) benches and eight (8) A.D.A. picnic tables at the north end of the Lake Carlsbad Recreation area.
3. The Parks Department is in the process of installing eight (8) bike racks in the City Parks.
4. The Construction Department is repairing boat docks at the Lake Carlsbad for the Christmas on the Pecos event.
5. The Parks Department irrigation crew is winterizing restrooms, and back flow preventers.
6. The Electrical and Construction Departments will be installing two (2) new light poles and L.E.D. fixtures at the Friendship Park.
7. Phil McCullough will be planting a Live Oak at Canyon Street in the Downtown area for the

2018 March 20th Arbor Day Celebration.


ITEM 9 – SCHEDULE NEXT MEETING

The next meeting is scheduled for December 21, 2017 at 1:30 p.m. at City Hall Planning Room

ITEM 10 – ADJOURNMENT

The motion was made by John Barry to adjourn the meeting. Paul Johnson seconds the motion.

The motion carries.



Chair

12-21-17
Date