

MINUTES OF A REGULAR MEETING OF THE CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON NOVEMBER 16, 2016 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large
John Beasley, Board – Ward 3
Jim Grantner, Board – Ward 4

Voting Members Absent: Lisa Flores, Board – Ward 1
Alvin Doporto, Board – Ward 2

Ex-Officio Members Absent: Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Engineering

Staff Present: Wendy Hammett, Finance Director
Mike Hernandez, Director of Utilities
Ruben Ramirez, Solid Waste Superintendent
Terra Dougan, Solid Waste Coordinator
Raquel Leyva, Solid Waste Trainee
Mary Garwood, Beautification Coordinator

Others Present: Scott Goodale, Resident

Jerry Stanley called the meeting to order at 3:30 p.m.

1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM

Jerry Stanley called the roll of voting members, determining that three of the five appointed board members were in attendance, which constitutes a quorum.

2. APPROVAL OF AGENDA

Jerry Stanley called for a motion to approve the agenda as presented. Jim Grantner made the motion, which was seconded by John Beasley. The vote was as follows: Yes –Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doporto. The motion carried.

3. APPROVAL OF MINUTES OF OCTOBER 19, 2016 MEETING

Jim Grantner made the motion to approve the October 19, 2016 minutes as presented. John Beasley seconded the motion. The vote was as follows: Yes –Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doporto. The motion carried.

4. DISCUSS QUESTIONS AND CONCERNS FROM CITIZENS

Jerry Stanley asked the staff and the board if there were any concerns or questions from the residents of Carlsbad in regards to the suspension of the recycling program. Mary Garwood stated that she has had some residents that are upset because they had just received a recycling container and then the city went and picked it up.

5. REPORTS AND UPDATES

a. Financials – Wendy Hammett stated she was pleased to report that Solid Waste surpassed the revenue goal by \$24,000.00 dollars for the month of September coming in at \$468,000.00 dollars. Hammett also stated the year to date target is at 25% and the Solid Waste department is currently at 27% which is 2% favorable of the 1.5 million. Jerry Stanley asked Wendy Hammett if there is anything she could foresee in the future that would change those numbers. Hammett stated that she did not foresee anything changing. Jerry Stanley asked Hammett if there were numbers calculated for the end of the year totals since the rates were raised. Hammett replied there were no numbers calculated but she would work on them for the next meeting. Scott Goodale asked the staff if the one sixteenth Environmental GRT fund goes back to the county coffer or the sink fund for the new cell at the landfill. Wendy Hammett explained the totals being reviewed are operating costs and there is another account used for the county coffer and the new cell at the landfill.

b. Solid Waste – Ruben Ramirez informed the board that the Solid Waste department is about 90% complete in picking up the blue recycling containers from the residential customers. Ramirez added that the commercial recycling containers will stay at the businesses and be picked up regularly as scheduled. Ruben Ramirez informed the board that the tipping fee tonnage was missing due to the landfill updating their system and eliminating that information in their report that is sent to him. Luis Camero asked Ruben Ramirez if he had talked with anyone at the landfill in regards to the missing information. Ramirez stated that he has talked to Fabian, the manager of the landfill, and Fabian is going to talk with his IT department and ask them to put the information back on the report. Jerry Stanley asked staff if the wood chipper is still broken. Ruben Ramirez replied the wood chipper is not working but he has been calling and looking at prices to either replace or fix the one the city currently has. Mike Hernandez stated he was told the city would be renting one on a month to month basis or every other month. Jerry Stanley asked staff if a wood chipper would be an item added to next years' budget. Mike Hernandez replied the Waste Water Department also uses the machine and the budget for Waste Water and the Water Department are healthy than the Solid Waste budget and the expenses might be able to come from them to purchase a new one. Hernandez also added that the mulching is used for the Treatment Plant but the machine is run by Solid Waste.

c. Public Outreach Campaign – Jerry Stanley asked Terra Dougan if there was any information she could give the board about public outreach. Terra Dougan stated contact is being made with each resident, that has a blue recycling container, and an informational flyer is being given explaining the recycling program. Dougan added that she is informing the residents that the city is looking at other options for the recycling program to continue but a solution has not been found as of yet. Luis Camero asked Terra Dougan what responses she is receiving from the residents in regards to the suspension of the recycling program. Terra Dougan replied that residents seem to be upset due to the fact the rates increased but services are decreasing. Dougan added she is reminding the residents that grappler service and convenience station are still available for use.

6. RECYCLING-ENDORSE SOLID WASTE'S PLAN TO DISCONTINUE RECYCLING

1. Commercial – Jerry Stanley asked staff if Rainbow Recycling is prepared to accept all the corrugated cardboard from the city. Scott Goodale and Mike Hernandez both agreed that Rainbow Recycling is not ready to receive the cardboard. Scott Goodale stated that a pilot program was run and the first delivery lined up well with the dock, sorting was 55 minutes and about three and a half hours to bale. CARC halted the pilot program after one day because they wanted the process automated before they would do anymore. Scott Goodale added that previous conversations with CARC were to take the conveyer belts from

Rainbow Recycling and use them at CARC but since that conversation a buyer is interested in the equipment so CARC decided against use of their conveyor belt at Rainbow Recycling. Goodale added that since the one day pilot program CARC has not been interested in contributing to recycling but wants profit if the recycling is sold. Luis Camero asked Scott Goodale if he has received any feedback from other businesses around town. Scott Goodale replied that if the commercial recycling containers are taken away then business owners would complain but as of right now businesses still have their recycling containers. Wendy Hammett asked Scott Goodale if his business partners would only invest the capital to get a recycling company started and then expect the city to pay operating cost. Scott Goodale replied he had a recycling presentation made but did not have all the board or staff emails. Goodale also added that he would email the presentation to Terra Dougan and she could send a mass email out forwarding the presentation. Mary Garwood stated cardboard would be the one recycling item to focus on due to the fact there is a continuous corrugated cardboard. Garwood also added to make recycling cardboard work there needs to be precise signage and not just signs stating recycling. Jerry Stanley stated that recycling needs to be focused on corrugated cardboard for commercial and convenience station only and not residential. Jim Grantner asked Scott Goodale what the next step in the recycling program would be. Scott Goodale replied the investors would need a commitment from the City of Carlsbad to be on board with recycling and to find partnerships that are committed to paying for the cost of operations and expenses for a year. Scott Goodale added if the City of Carlsbad City Council would approve a rate increase for commercial accounts that recycle it would generate enough revenue to pay for the operating expenses. Jerry Stanley asked Scott Goodale if he would come to the December meeting and give an update on recycling. Goodale replied that he could come to the December meeting and give an update on recycling.

John Beasley made the motion to table commercial recycling. Jim Grantner seconded the motion. The vote was as follows: Yes – Beasley and Grantner. No–none. Abstain–none. Absent– Flores and Doporto. The motion carried.

7. DISCUSS RECOMMENDATIONS ON CITY ORDINANCE

Jerry Stanley asked Luis Camero if the Solid Waste staff had made any progress on garbage rates. Luis Camero stated that progress had been made and the staff has met twice since the last meeting to complete the Solid Waste ordinance draft. Jerry Stanley asked Luis Camero if staff was going to wait until the ordinance was complete before giving it to the City Attorney. Camero replied the City Attorney has been present at both meetings helping with the ordinance. Jerry Stanley asked if rate changes were going to be included in the city ordinance. Luis Camero stated a franchise fee was added on how to charge the six other businesses that provide roll-off service. Jerry Stanley asked Luis Camero if a decision was made on the rate to charge hotels, motels and apartments. Camero replied the staff provided new information in regards to charging by container and the city would be at a loss. Camero also added he would review the information staff provided along with his own information to see where the discrepancies were.

8. MOTION TO ADJOURN

Jerry Stanley called for a motion to adjourn. Jim Grantner made the motion to adjourn, seconded by John Beasley. The vote was as follows: Yes – Beasley and Grantner. No – none. Abstain – none. Absent – Flores and Doport. The motion carried. The meeting was adjourned at approximately 5:20 p.m.



JERRY STANLEY, Chair