

**Minutes of Regular Meeting of the
San Jose Senior Center Advisory Board
Held at San Jose Senior Center
2814 San Jose Blvd
On October 4, 2017**

VOTING MEMBERS PRESENT:

Pat Jones	Chairperson
Jim Grantner	Board Member
Franceal Lucia	Board Member
Lionel Munoz	Board Member
Jackie Rayroux	Board Member
Eugene Thompson	Vice Chairperson

VOTING MEMBERS ABSENT:

Julia Williams	Board Member
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OTHERS PRESENT:

Amparo C. Vasquez	San Jose Senior Center Manager
Corina Yrigollen	San Jose Senior Center Assistant Manager
Patsy Jackson	Director of Arts and Culture

EX-OFFICIO MEMBERS ABSENT:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Roll call of those present was taken by Pat Jones, Chairperson. It was determined that a quorum was present. The meeting was called to order at 1:05 p.m.

2. APPROVAL OF THE AGENDA OF OCTOBER 4, 2017:

After a review of the October 4, 2017 agenda, F. Lucia moved that the agenda be approved and seconded by J. Grantner.

The vote was as follows: Yes: J. Grantner, P. Jones, F. Lucia, L. Munoz, J. Rayroux and E. Thompson.

No: None. The motion carried.

3. APPROVAL OF MINUTES OF SEPTEMBER 6, 2017 REGULAR MEETING:

The motion was made by L. Munoz and seconded by E. Thompson that the Minutes of the September 6, 2017 regular meeting be approved. The vote was as follows: Yes: J. Grantner, P. Jones, F. Lucia, L. Munoz, J. Rayroux and E. Thompson.

No: None. The motion carried.

4. APPROVAL OF OCTOBER 2017 CALENDAR OF WEEKLY ACTIVITIES:

- Daily meals served from 11:30 – 12:30
- Daily entertainment 11:00-11:30
- Monday Crochet Class 8:00 – 10:00
- Monday Low Impact Exercise 9:00-9:30
- Monday Creative Coloring 9:00 - 10:00
- Monday Computer Class - by appointment
- Monday Mexican Bingo 10:00 – 11:00
- Monday Line dancing 1:30-4:00
- Monday CCVN Advisory Board 12:00
- Tuesday Computer Class – by appointment
- Tuesday Mexican Bingo 10:00 – 11:00
- Tuesday Blood Pressure/Sugar Levels 10:30-11:30
- Tuesday Bingo 1:00-4:00
- Tuesday Dominos 3:00
- Wednesday Crochet Class 8:00 – 10:00
- Wednesday Quilting Class 9:30-5:00
- Wednesday Computer Classes – by appointment
- Wednesday Mexican Bingo 10:00 – 11:00
- Wednesday Amateur Hour - 10:45
- Wednesday San Jose Advisory Board - 1:00
- Thursday Computer Classes – by appointment
- Thursday Mexican Bingo 10:00 – 11:00
- Thursday Line Dancing 1:30-4:00
- Thursday Dominos 3:00
- Thursday Ceramics/Crafts 10:00-4:00
- Thursday Blood Pressure/Sugar Levels 10:30- 11:30
- Friday Crochet Class 8:00 – 10:00

- Friday Low Impact Exercise 9:00-9:30
- Friday Creative Coloring 9:00 – 10:00
- Staff Safety Huddle – 9:00
- Friday Computer Classes – by appointment
- Friday Mexican Bingo 10:00 – 11:00
- October 2nd – CCVN Advisory Board Meeting – 12 noon
- October 4th – Alzheimer Class
- October 4th – San Jose Advisory Board Meeting – 1:00 p.m.
- October 6th – AARP Defensive Driving Class – 8:00 a.m. to 12 noon
- October 12th - Craft Class – Cornhusk Pumpkins – 9:30 a.m.
- October 25th and 26th – Medicare Part D Open Enrollment – 10:00 a.m. to 3:00 p.m.
- October 26th – Flu Shots – 10:00 a.m.
- October 27th – Halloween Dance – 6:00 p.m. to 10:00 p.m.
- October 31st – Halloween Party 10:00 a.m.
- October 31st – October Birthdays

A motion was made to approve the October activities, by F. Lucia and seconded by J. Rayroux.

The vote was as follows: Yes: J. Grantner, P. Jones, F. Lucia, L. Munoz, J. Rayroux and E. Thompson.

No: None. The motion carried.

5. MONTHLY REPORT FOR SEPTEMBER 2017:

Ms. Vasquez reported the number of patrons served in September was 1,891 and the nutritional program served 1,767, for a total of 3,658 patrons served.

Ms. Vasquez stated that in September we received \$4,572.00 in bingo money. The sum of \$96.00 was held out in order to purchase more bingo cards. The amount paid out to the bingo players was \$4,476.00.

We had 3 new members sign up during this month.

6. MANAGER'S REPORT:

Ms. Vasquez stated that the following transpired during the month of September:

Both San Jose Senior Center and North Mesa Senior Center held Advisory Board Meetings on the 6th of September 2017. The Boards met and voted unanimously that Amparo Vasquez return to the San Jose Senior Center and North Mesa voted unanimously that Dina Navarrette return to North Mesa. The change became effective

immediately and both Managers returned to their usual positions on the following Monday, September 11th.

On September 8th we had a class on making a Scarecrow out of a straw hat.

The pool tournament was held on the 12th.

On Saturday the 23rd we held a Garage Sale/Bake Sale.

The September birthdays were celebrated on the 29th with cake, cookies and ice cream.

Upcoming events for the month of October are Cornhusk Pumpkin craft class, Halloween Dance on the 27th and Halloween Party/Birthday Party on the 31st.

Ms. Vasquez informed the board that the roof has not leaked even after the heavy rains we have had. J. Grantner asked if the roof was going to be repaired in its entirety. The decision by Mr. McCutcheon is that the roof will be patched when needed because of the impending move from the present building to another in the near future.

A work order has been submitted to the Electrical Department in order to have nine new fans put in various rooms here at the center.

TDS Cable Company has installed additional cable boxes and a television will be installed in the exercise room.

A discussion was had on the Emmitt Smith School and Pate School situation.

7. DISCUSSION – GRIEVANCE/COMPLAINT POLICIES:

The advisory board discussed having a grievance/complaint form. The board will draw up a draft and will discuss at next month's board meeting.

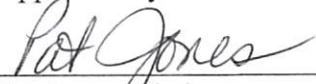
8. DISCUSSION – FORMING “FRIENDS OF SAN JOSE SENIOR CENTER” – (PATSY JACKSON):

The advisory board discussed forming a “Friends” account with the Carlsbad Foundation. After the board made their comments, it was decided they would think further about the matter and make a decision at the next board meeting in November.

9. ADJOURNMENT:

With no further business to discuss Chairperson Pat Jones declared the Meeting adjourned at 2:20 p.m. The next meeting is scheduled for Wednesday, November 1, 2017 at 1:00 p.m.

Approved by:



Pat Jones, Chairperson



Amparo C. Vasquez, Manager



Patsy Jackson, Director