

**Carlsbad Community Volunteer Network
Advisory Board Meeting
San Jose Senior Center
2814 San Jose Blvd.
Monday October 3, 2016 12:00 PM**

Voting Members Present:

Jim Grantner	Member
Lionel Munoz	Member
Dora Cota	Member
Fred Cota	Member

Voting Members Absent:

Julia Williams	Member
Olivia Castillo	Member

Ex-Officio Members Absent:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

Others Present:

Yanira Gonzales	CCVN Coordinator
Natie Saiz	Assistant Coordinator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. APPROVAL OF AGENDA

The motion was made by Lionel Munoz and seconded by Dora Cota to approve the agenda of October 3, 2016.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Dora Cota, Fred Cota.

No-None.

Absent-Olivia Castillo, Julia Williams.

3. APPROVAL OF MINUTES OF AUGUST 1, 2016 REGULAR MEETING

The motion was made by Lionel Munoz, seconded by Dora Cota to approve the minutes of August 1, 2016 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Dora Cota, Fred Cota.

No-None

Absent-Olivia Castillo, Julia Williams.

4. APPROVAL OF MANAGER'S REPORT

- CCVN Coordinator shared with the Advisory Board Members that the photos of the first group of volunteers to be recognized were in the Current Argus Newspaper in the life style section. Photos were also on the City of Carlsbad Facebook Page.
- CCVN Coordinator has a meeting coming up with the NMSU staff to share details about the CCVN Volunteer Program. The NMSU-Carlsbad wants to utilize the volunteer program as a student resource for doing community service hours that can be used towards the students degree plans.
- The CCVN staff continues to recruit new volunteers for our volunteer stations.

The motion was made by Fred Cota, seconded by Dora Cota to approve the Manager's report.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Fred Cota, Dora Cota.

No-None

Absent-Olivia Castillo, Julia Williams.

5. COMMENTS AND QUESTIONS FOR DISCUSSION ONLY-NO ACTION MAY BE TAKEN

It was suggested by the Advisory Board to make business cards with information of the CCVN Program for the Advisory Board to carry and pass out when the opportunity presented itself. Although the program has brochures with CCVN information it's easier to carry business cards. Jim Grantner was glad to see the volunteer photos in the Current Argus.

6. ADJOURN

With no further business to discuss, Dora Cota moved that the meeting be adjourned and seconded by Lionel Munoz.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Dora Cota, Fred Cota.

No-None

Absent-Olivia Castillo, Julia Williams.

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:

Jim Grantner Date 11-2-16
Presiding Officer

Yanira Gonzales Date 11/7/16
Yanira Gonzales, CCVN Coordinator

Patsy Jackson Christopher Date 11/9/16
Patsy Jackson Christopher, Director Arts & Culture