

**Carlsbad Community Volunteer Network
Advisory Board Meeting
San Jose Senior Center
2814 San Jose Blvd.
Monday October 2, 2017 12:00 PM**

Voting Members Present:

Jim Grantner	Member
Lionel Munoz	Member
Julia Williams	Member
Fred Cota	Member
Dora Cota	Member

Voting Members Absent:

None

Ex-Officio Members Absent:

Dale Janway	Mayor
Steve McCutcheon	City Administrator

Others Present:

Patsy Jackson	Director of Arts and Culture
Natie Saiz	CCVN Assistant Coordinator

1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call of those present was taken by the Chairperson Jim Grantner. It was determined that a quorum was present. The meeting was called to order at 12:00 p.m.

2. APPROVAL OF AGENDA

The motion was made by Julia Williams and seconded by Fred Cota to approve the agenda of October 2, 2017.

The vote was as follows:

Yes-Lionel Munoz, Jim Grantner, Julia Williams, Fred Cota, and Dora Cota.

No-None.

Absent-None.

3. APPROVAL OF MINUTES OF JUNE 5, 2017 REGULAR MEETING

The motion was made by Lionel Munoz, seconded by Dora Cota to approve the minutes of June 5, 2017 regular meeting.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Julia Williams, Fred Cota, and Dora Cota.

No-None

Absent-None.

4. DISCUSSION OF "FRIENDS OF CCVN"/GRANT APPLICATIONS (PATSY JACKSON).

Patsy suggested to the advisory board members about establishing a "Friends of the CCVN" in the event that the advisory board would apply for different grants. Jim Grantner requested more information from Patsy on the subject of establishing "Friends of CCVN", and continue to discuss further requirements on how to set up these funds for the CCVN Program.

5. UPDATE ON STATUS OF CCVN ORDINANCES.

Natie Saiz informed advisory board members that the approval of CCVN Ordinances is still on review and waiting on approval by the Carlsbad City Attorney. Patsy mentioned she will follow up on it.

6. APPROVAL OF MANAGER'S REPORT FOR MONTH OF AUGUST 2017

- Volunteer hours for the Month of August were 3,637. Not all the hours had been accounted for, due to the fact that some of the volunteer stations have not yet completed their paperwork for the CCVN Program.
- Natie Saiz informed the advisory board the Packs for Hunger had some volunteers who had filled out the CCVN registration forms. She also has a meeting planned with Linny from CASA to sign up some new volunteers with CCVN Program.
- The CCVN Program signed up 7 new volunteers for the Month of August.

The motion was made by Fred Cota, seconded by Julia Williams to approve the Manager's report.

The vote was as follows:

Yes- Lionel Munoz, Jim Grantner, Julia Williams, Fred Cota, and Dora Cota.

No-None

Absent-None.

7. ADJOURN

With no further business to discuss.

Meeting adjourned at 1:00 p.m.

Minutes approved on behalf of the Board of Trustees by:

Jim Grantner Date 11/6/2017
Presiding Officer

Yanira Gonzales Date 11/6/2017
Yanira Gonzales, CCVN Coordinator

Patsy Jackson-Christopher Date 12/1/17
Patsy Jackson-Christopher, Director Arts & Culture