

MINUTES OF A REGULAR MEETING OF THE **CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS** OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON October 18, 2017 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at large  
Lisa Flores – Ward 1  
John Beasley Board – Ward 3  
Jim Grantner, Board – Ward 4

Voting Members Absent: Empty Ward – Ward 2

Ex-Officio Members Absent: Mayor Dale Janway  
Steve McCutcheon, City Administrator

Board Secretary Absent: Luis Camero, Director of Engineering

Staff Present: Mike Hernandez, Deputy City Administrator  
Ron Myers, Director of Utilities  
Lavelta Jenkins, Assistant City Treasurer  
Lin Pickens, Solid Waste Superintendent  
Terra Dougan, Solid Waste Coordinator

Others Present:

Jerry Stanley called the meeting to order at 3:30 p.m.

1. **ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM**

Jerry Stanley called the roll of voting members, determining that four of the five appointed board members were in attendance, which constitutes a quorum.

2. **APPROVAL OF AGENDA**

Jerry Stanley called for a motion to approve the agenda as presented. John Beasley made the motion, which was seconded by Lisa Flores. The vote was as follows: Yes – Beasley, Flores and Grantner. No – none. Abstain – none. Absent – none. The motion carried.

3. **APPROVAL OF MINUTES OF SEPTEMBER 20, 2017 MEETING**

John Beasley made the motion to approve the September 20, 2017 minutes as presented, which was seconded by Jim Grantner. The vote was as follows: Yes – Beasley, Flores and Grantner. No – none. Abstain – none. Absent – none. The motion carried.

4. **DISCUSS QUESTIONS AND CONCERNS FROM CITIZENS**

Jerry Stanley asked the board and staff if there were any questions and concerns from citizens. John Beasley asked staff when the county started asking for resident's license at the landfill. Lin Pickens replied he had not heard of the landfill asking for driver's license. Jerry Stanley mentioned they could ask to curtail out of town visitors from dumping in the landfill. Jerry Stanley asked Solid Waste Staff if they could talk with the landfill and find out why driver's licenses are being asked for. Both Ron Meyers and Lin Pickens replied they would find out the information requested. Jerry Stanley stated he talked with Mike Hernandez and he feels the board was ill informed about the blue recycling containers

being picked up from businesses. Stanley went on to add Hernandez informed him the blue recycling containers are being routinely picked up from businesses on a weekly basis and will continue until they are all picked up.

## **5. REPORTS AND UPDATES**

a. Financials – Lavelta Jenkins stated July and August revenues are up; July revenues were up 105% and August revenues were up 110%. Jenkins added Wendy Hammett projects at year end Solid Waste will be 108% over budget. Jenkins informed the board total revenues are around \$541,000.00, there was a transfer out of \$50,000.00, expenses were around \$193,000.00 and the Sandpoint Landfill Operating Expenses were around \$345,000.00. Jenkins added the gross receipts tax came in around \$4.1 million. John Beasley asked Jenkins why 36% of the total budget for the Sandpoint Landfill has already been reached. Jenkins explained quarterly bills are received from the landfill and she was not sure if one of those bills were from the end of last fiscal year or if there were two bills sent. Jim Grantner asked Jenkins if she had a detailed report itemizing where the money was spent that was transferred from the Solid Waste Department to the general fund. Jenkins replied she did have the report and 1.9 million was transferred from the Solid Waste fund to the General fund. Grantner asked if Jenkins had a report itemizing what was spent with the 1.9 million. Ron Meyers replied the report is not itemized and Jenkins added the report only shows the lump sum transferred in. Lisa Flores asked staff if there had to be an account showing where all money was spent that was transferred from the Solid Waste fund. Jerry Stanley replied once the money is transferred to the General fund the money can be spent on whatever the city decides. Flores stated someone has to take account for money being spent. John Beasley explained to the board and staff if the Solid Waste Department was an independent organization there would still be costs for maintaining the department such as accounting, salaries etc.... Beasley went on to state once the money is transferred to the General Fund it is dispersed to handle the finances accrued by the Solid Waste Department. John Beasley asked Jenkins why there were two annual GPS charges for Solid Waste. Ron Meyers replied the GPS charge is a monthly charge and depending when the bill falls will depend how many times it appears on the check registry.

b. Solid Waste – Lin Pickens informed the board last month and this month trips to the landfill are the same due to short loads being taken to the landfill due to the rain and maintenance repairs. Lin Pickens stated there were 13 ARC trucks in operation, 28 repairs were performed on the trucks, and 286 trips were made to the landfill delivering 1,971.12 tons of trash. Pickens added for the month of August there were 9,694 residential services and 1,051 commercial services. Pickens informed the board roll-outs and containers are being repaired as needed and while supplies are in stock; he also added there were 4 grappler trucks in operation, 7 repairs were done on the trucks, and 53 trips were made to the landfill delivering 153.13 tons of trash. Lin Pickens advised the board 3,723.47 tons of trash was received from Carlsbad at the Sandpoint Landfill, Artesia delivered 1,594.61 tons to the landfill, Eddy County delivered 1,202.44 tons of garbage, other waste received was 4.01 tons; the landfill received \$6,088.45 worth of fees at the gate and billed \$34,296.41. Pickens went on to state 172.78 tons of trash was delivered to the landfill from the convenience station, 12CY of glass was pulverized, 120CY of metal was collected and concluded with roll-off rentals. Roll-off rental fees billed were \$13,990.51, there are 30 – 30CY roll-offs being rented and 1 – 25CY roll-off being rented with 115.69 tons of trash being delivered to the landfill.


c. Public Outreach Campaign – nothing to discuss at this time

**6. DISCUSSION OF NEW SOLID WASTE ORDINANCE**

Jerry Stanley informed staff and the board the Solid Waste Ordinance has changed some according to Mike Hernandez. Stanley added Hernandez would have the new ordinance ready and presented to the board by the next Solid Waste Meeting. Stanley would like the board to recommend, at the next meeting, the new ordinance go to council after the changes have been reviewed. Hernandez stated there were a few minor changes made such as rate changes, the rate for a second residential roll-out container and franchise fees. Stanley asked Hernandez if the motel rate went up. Lavelta Jenkins replied all garbage rates increased. Jim Grantner asked if any changes were made to the hotel/motel rate or if they are still being charged by room. Lin Pickens responded hotel/motels are still being charged by room. Lavelta Jenkins stated the garbage rate increase this year was 3.7%. Jerry Stanley asked Hernandez how many multifamily residences and mobile home parks have individual roll-off containers. Hernandez replied there was one mobile home park that had individual roll-offs. Jim Grantner suggested apartments, motels, hotels and mobile home parks should be charged by containers the business needs not by spaces or rooms. Jerry Stanley asked Mike Hernandez to talk with Steve McCutcheon about the suggestion Grantner presented. Hernandez asked Ron Meyers to pick a few hotels/motels and run the numbers to see what the cost would be per container vs. cost per room. Stanley asked Hernandez if there were any other major changes to the Solid Waste Ordinance he had not already mentioned. Hernandez replied there was a lien section they were looking at changing so all liens, water, sewer and garbage, are due at the same time.

**7. MOTION TO ADJOURN**

Jerry Stanley called for a motion to adjourn. John Beasley made the motion to adjourn, seconded by Jim Grantner. The vote was as follows: Yes – Beasley, Flores and Grantner. No – none. Abstain – none. Absent – none. The motion carried. The meeting was adjourned at approximately 4:37 p.m.

  
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**JERRY STANLEY, Chair**