

**MINUTES OF THE
BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY
REGULAR MEETING
WEDNESDAY, OCTOBER 12, 2016
LIBRARY AT 101 SOUTH HALAGUEÑO
4:30 P.M.**

Trustees Present	Robert Chavez	President
	Kyle Marksteiner	Vice President
	Vickie Davis	Member
	Sally Miller	Member
	Chris Owens	Member
	Bob Scholl	Member
	Muriel Gossage Streib	Member
Trustees Absent	Tom Langowski, Bernita Smith-Payne	
Ex-Officio	Dale Janway	Mayor
Members Absent	Steve McCutcheon	City Administrator
Secretary	Cassandra Arnold	Library Director
Others Present	None	

1. **Roll Call and Determination of Quorum.**
Board President Robert Chavez called the meeting to order at 4:35 p.m. Roll was called by the Secretary. A quorum was determined to be present.
2. **Consider Approval of Agenda.**
Bob Scholl moved and Muriel Gossage Streib seconded that the Agenda be approved.
Voting in favor: Marksteiner, Davis, Miller, Owens, Scholl, Streib.
Voting against: None.
Absent: Langowski, Smith-Payne.
The motion carried.
3. **Consider Approval of Minutes of September 14, 2016.**
Sally Miller moved and Bob Scholl seconded that the minutes be approved with revisions to agenda item 6.
Voting in favor: Marksteiner, Davis, Miller, Owens, Scholl, Streib.
Voting against: None.
Absent: Langowski, Smith-Payne.
The motion carried.

4. **Consider Approval of Update to eReader Circulation Policy.**

This update from the 2014 revision removes the requirement that persons checking out ereaders be permanent Carlsbad residents, and eliminates the limit of two ebooks per checkout.

Sally Miller moved and Chris Owens seconded that the update to the eReader Circulation policy be approved as submitted.

Voting in favor: Marksteiner, Davis, Miller, Owens, Scholl, Streib.

Voting against: None.

Absent: Langowski, Smith-Payne.

The motion carried.

5. **Consider Approval of Update to Wireless Access Policy.**

This update from the 2013 revision incorporates the library-provided wireless access now extending throughout Halagueño Arts Park, permits users to access exterior as well as interior power outlets, reminds parents that the library wireless is unfiltered and recommends parents monitor their children's Internet access, includes the new mobile printing capability for tablets, laptops, and other personal devices, and clarifies that users are solely responsible for the safety and security of their personal devices when using the library wireless or while on library premises.

There was discussion regarding wireless access being available 24/7, even when the library is closed. The Board recommended the library-provided Internet access be freely available to the public at all times, and not restricted to library or park open days/hours.

Kyle Marksteiner moved and Chris Owens seconded that the update to the Wireless Access policy be approved with the removal of restricted access hours/days.

Voting in favor: Chavez, Marksteiner, Davis, Miller, Owens, Scholl, Streib.

Voting against: None.

Absent: Langowski, Smith-Payne.

The motion carried.

6. **Consider Approval of Library Monthly Report for September, 2016.**

The Board reviewed the report. Selected statistics:

8,522 persons visited the library.

7,946 materials circulated: 4,287 adult, 3,195 children's, 413 teen, and 627 digital items.

182 new library cards were issued.

14 library programs were offered and 554 persons attended.

13 meetings were held in the Annex.

1,594 computer sessions were used.

628 information requests were answered.

692 database uses were recorded.

Vickie Davis moved and Sally Miller seconded that the report be approved.

Voting in favor: Marksteiner, Davis, Miller, Owens, Scholl, Streib.

Voting against: None.

Absent: Langowski, Smith-Payne.
The motion carried.

7. **Open Discussion of Library Operations.**

- Beth Nieman shared a Facebook dialog she had with a patron recently. This patron offered positive comments about the library's downloadable collection of digital ebooks and emagazines, and the ease of adjusting the text to a comfortable size.
- Two special holiday technology classes will be offered in November for those interested in learning about safe shopping online and using Pinterest for creative gift ideas.
- Fall children's programs include Preschool Story Times on Tuesdays, Toddler Times on Wednesdays, LEGO club one Monday each month, and a Holiday Tree Trimming on Nov. 29 to help decorate the children's library.
- The new roof membrane installation is going well, except for some water leakage in the adult fiction area which damaged 200 books. The roofer's insurance will reimburse the library for the loss.

8. **Adjourn.**

Kyle Marksteiner moved and Chris Owens seconded that the meeting be adjourned.

Voting in favor: Marksteiner, Davis, Miller, Owens, Scholl, Streib.

Voting against: None.


Absent: Langowski, Smith-Payne.

The motion carried.

The meeting adjourned at 5:25 p.m.

The next regular meeting is scheduled for November 9, 2016 at 4:30 p.m. in the Library Annex.


Robert Chavez, Library Board


Cassandra Arnold, Board Secretary