

MINUTES OF A REGULAR MEETING OF THE **CARLSBAD BOARD OF SOLID WASTE COMMISSIONERS** OF THE CITY OF CARLSBAD, NEW MEXICO, HELD AT CITY HALL IN THE PLANNING ROOM ON JANUARY 20, 2016 AT 3:30 P.M.

Voting Members Present: Jerry Stanley, Chairman – Member at Large
Lisa Flores, Board – Ward 1
John Beasley, Board – Ward 3
Jim Grantner, Board – Ward 4

Voting Members Absent: Alvin Doporto, Board – Ward 2

Ex-Officio Members Present: Stephanie Shumsky – Deputy City Administrator

Ex-Officio Members Absent: Mayor Dale Janway
Steve McCutcheon, City Administrator

Board Secretary Present: Luis Camero, Director of Utilities

Staff Present: Mike Hernandez, Deputy Director of Utilities
Ruben Ramirez, Solid Waste Superintendent
Frances Leyva, WWTP Executive Secretary

Others Present: Kyle Marksteiner, City of Carlsbad Commucations Contractor
Mary Garwood, Beautification Coordinator
Eric Brunnemann, National Parks Service, Guadalupe Mts.
Elizabeth Jackson, National Parks Service, Guadalupe Mts.
Stacey Frakes, Jefferson Montessori Academy, Principal

Chairman Stanley called the meeting to order at 3:32 PM.

(Lisa Flores arrived at approximately 3:34 PM.)

1. ROLL CALL OF VOTING MEMBERS and DETERMINATION OF QUORUM

Chairman Stanley called the roll of voting members, determining that three of the five appointed board members were in attendance, which constitutes a quorum.

2. APPROVAL OF AGENDA

Chairman Stanley called for a motion to approve the agenda as presented. John Beasley made the motion, seconded by Jim Grantner. *The vote was as follows: Yes – Beasley, Grantner, and Flores. No – none. Abstain – none. Absent – Doporto. The motion carried.*

3. APPROVAL OF MINUTES OF DECEMBER 16, 2015 MEETING

Chairman Stanley called for a motion to approve the December 16, 2015 minutes as presented. John Beasley made the motion, seconded by Jim Grantner. *The vote was as follows: Yes – Beasley, Grantner, and Flores. No – none. Abstain – none. Absent – Doporto. The motion carried.*

4. REPORTS

- a. Financials - No financial reports were available; Finance Director Monica Harris was not present to discuss.
- b. Solid Waste - Mr. Camero asked Mr. Marksteiner to give an update on the draft timeline for the solid waste changes. Mr. Marksteiner handed out a flyer, garbage rate table, glass recycling FAQ, and the draft timeline table, (hand outs will be included in the minutes). Mr. Marksteiner explained how he is advertising the solid waste changes in the newspaper, radio, water bill inserts, City and County web pages, and Facebook. He played a twenty second spot from CD104. He is getting feedback from citizens through these efforts. He said the feedback has been mostly positive. One of the negative issues is from the elderly and handicap not being able to take out the rollouts to the curb.

Mr. Hernandez said the department is working on a form for rollout assistance, for any elderly or handicap person(s) that need the help.

Discussion on rollout assistance.

Mr. Camero said City Council will have a special meeting on February 4 at 4:00 PM for the solid waste changes, timeline, and for public concerns and questions.

Discussion on how citizens can use 311 and on the navigation of the City website.

Mr. Hernandez said next month's solid waste report, will include the reporting of the convenience station.

Chairman Stanley said he had been at the convenience station to see the procedure of the unloading of trash. He made some suggestions on the procedure and said that some of the trash is recyclable. The public needs to be more educated on recycling.

Discussion of the convenience station.

Discussion on recycling.

Mr. Ramirez gave his presentation of the solid waste report. He pointed out a correction on the section of the convenience station; tons of trash collected and delivered to landfill reads 6,266.90, the correction is 266.90.

- c. Recycling – No recycling report.

5. COVENIENCE STATION GRAND OPENING

Discussion on the date and time of the grand opening.

Discussion on the demonstrations at the grand opening.

Chairman Stanley said the solid waste department will pick the date and time of the grand opening.

6. SOLID WASTE ORDINANCE REVIEW

Chairman Stanley opened for discussion; the procedure of changing the solid waste ordinance.

Mr. Grantner said the procedure usually starts with staff. They review the ordinance; put the changes together, then the changes are presented to the Board for review.

Mr. Beasley said the City Attorney will need to go over the changes for legal approval.

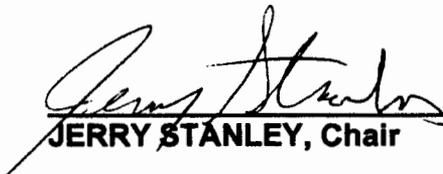
Chairman Stanley said the ordinance review and changes are in two parts; the legal part and the procedural part. Staff will review the ordinance, make the changes, and send to the Board for review and approval. Once it is approved by the Board, the ordinance will be sent to the City Attorney for legal review. If approved by City Attorney, the ordinance will then be sent to City Council for final approval.

Chairman Stanley asked Mr. Camero if in two months, the ordinance could be presented to the Board at the March 16th meeting.

Mr. Camero said staff will start working on the ordinance and will present it to the Board at the March 16th meeting.

MOTION TO ADJOURN

Jerry Stanley called for a motion to adjourn. John Beasley made the motion to adjourn, seconded by Jim Grantner. *The vote was as follows: Yes – Flores, Beasley, and Grantner. No – none. Abstain – none. Absent – Doporto. The motion carried. The meeting was adjourned at approximately 4:51 p.m.*


JERRY STANLEY, Chair