

**Minutes of the
North Mesa Senior Recreation Center Advisory Board
Held at North Mesa Senior Recreation Center
Regular Meeting
1112 N. Mesa
Wednesday, January 11, 2017**

Voting Members Present:

Sally Garner	Chairperson
Jean Loafman	Vice-Chairperson
Beth Frederick	Member
Jigger Skillern	Member
Helen DeAnda	Member – joined meeting at 3:18 pm
Ysidro Molinar	Member

Voting Members Absent:

Sonny Adcock	Member
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Board Secretary Present:

Dina Navarrette	Center Manager
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Others Present:

Tina Swindell	Asst. Center Manager
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1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM

Roll call was taken at 3:00 p.m. by Sally Garner. It was determined that a quorum was present

2. CONSIDER APPROVAL OF AGENDA

A motion was made by Jean Loafman and seconded by Beth Frederick to approve the agenda of the January 11, 2017 meeting. The vote was as follows:

Yes – Ysidro Molinar, Jigger Skillern, Jean Loafman, Beth Frederick, Sally Garner

No –

Absent – Sonny Adcock, Helen DeAnda

3. CONSIDER APPROVAL OF NOVEMBER 9TH MEETING MINUTES

Jean Loafman pointed out that the November 9th minutes incorrectly listed her, rather than Sally Garner, as calling the meeting to order. A motion was made by Beth Frederick and seconded by Jean Loafman to approve the minutes of the November 9th meeting minutes with changes. The vote was as follows:

Yes – Ysidro Molinar, Jigger Skillern, Jean Loafman, Beth Frederick, Sally Garner

No –

Absent – Sonny Adcock, Helen DeAnda

4. DISCUSS AND CONSIDER APPROVAL TO RECOMMEND TO DEDICATE THE PUZZLE ROOM TO MAXINE WRIGHT

Dina talked about the impact Maxine Wright had on the center, from line dancing, working puzzles, dancing and even bringing flowers for the front desk from her garden, she touched the lives of many members. The staff had discussed a way to honor her as she was such a presence in the facility and is missed by many. Since Maxine loved to work on puzzles, the thought of dedicating that room in her honor seemed appropriate. A motion was made by Jigger Skillern and seconded by Sally Garner to dedicate the puzzle room to Maxine Wright. The vote was as follows:

Yes – Ysidro Molinar, Jigger Skillern, Helen DeAnda, Jean Loafman, Beth Frederick, Sally Garner

No –

Absent – Sonny Adcock

5. DISCUSS AND CONSIDER APPROVAL TO RECOMMEND CHANGES TO NMSRC POLICY AND PROCEDURES TO ADD THE DEFINITION OF A GROUP

It was brought to our attention recently that the form used for reserving the center outside of regular hours needed to be updated with more specific information. Dina would like to change the form to specify what areas of the center will be available to members for use when staff is not on duty. For the safety of our members, and to reduce the liability of the city, she wants to amend policies and procedures to state that the fitness room, kiln room, lapidary, and manager's office will not be available after regular hours. Changes to forms will be submitted to the center board for approval and then forwarded to city administration for final approval.

6. UPDATE ON ROOMS UNDER CONSTRUCTION

The puzzle room wall and flooring remains on the list of items needed to be completed by the city construction crew. Dina has also added the flooring of the kiln room to the construction list. Once the puzzle room is complete the ballerina bar will be installed in the fitness room. Sally Garner asked about the bridge room hallway door being reversed so that it doesn't open up into the puzzle room window and obstruct the view. Dina said that she will look into what it will take to change it.

7. UPDATE ON FIRE ALARM

The fire alarm has been updated and is currently working properly. Staff will be informing each group of the updated system and the locations of all exits in case the alarm goes off. Dina requested that the board reiterate to all members they come in contact with not to ignore the alarm and to exit the facility as quickly as possible until staff approves re-entry into the building. Staff will check each room for members before evacuating the building.

8. UPDATE ON NMSRC ACTIVITIES AND EVENTS

The Friends of North Mesa Casino Night fundraiser was originally scheduled for January 20th, 2017 will be postponed until further notice.

9. ANNOUNCE NEXT MEETING DATE AND TIME

The next meeting will be held on February 8th, 2017 at 3:00 pm

10. ADJOURNMENT

A motion was made at 3:46 pm by Ysidro Molinar and seconded by Jigger Skillern to adjourn. The vote was as follows:

Yes – Ysidro Molinar, Jigger Skillern, Helen DeAnda, Jean Loafman, Beth Frederick, Sally Garner

No –

Absent – Sonny Adcock

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:

Sally Garner
Sally Garner, Chairperson

8 Feb 2017
Date