

**MINUTES OF THE  
BOARD OF TRUSTEES OF THE CARLSBAD PUBLIC LIBRARY  
REGULAR MEETING  
WEDNESDAY, JANUARY 11, 2017  
LIBRARY ANNEX AT 101 SOUTH HALAGUEÑO  
4:30 P.M.**

<b>Trustees Present</b>	Robert Chavez	President
	Kyle Marksteiner	Vice President
	Vickie Davis	Member
	Tom Langowski	Member (in at 4:40 pm)
	Chris Owens	Member
	Bob Scholl	Member
	Bernita Smith-Payne	Member (in at 4:50 pm)
	Muriel Gossage Streib	Resigned prior to this meeting
<b>Trustees Absent</b>	Sally Miller	Member
<b>Ex-Officio</b>	Dale Janway	Mayor
<b>Members Absent</b>	Steve McCutcheon	City Administrator
<b>Secretary</b>	Cassandra Arnold	Library Director
<b>Others Present</b>	None	

1. **Roll Call and Determination of Quorum.**  
Board President Robert Chavez called the meeting to order at 4:36 p.m. Roll was called by the Secretary. A quorum was determined to be present.
2. **Consider Approval of Agenda.**  
Bob Scholl moved and Kyle Marksteiner seconded that the Agenda be approved.  
Voting in favor: Davis, Marksteiner, Owens, Scholl.  
Voting against: None.  
Absent: Miller, Langowski, Smith-Payne.  
The motion carried.
3. **Consider Approval of Minutes of December 14, 2016.**  
Vickie Davis moved and Bob Scholl seconded that the minutes be approved as submitted.  
Voting in favor: Davis, Marksteiner, Owens, Scholl.  
Voting against: None.  
Absent: Miller, Langowski, Smith-Payne.  
The motion carried.
4. **Consider Approval of Director's Report for December, 2016.**  
The Board reviewed the report. Some statistics for the month included:  
6,619 people visited the library.

6,471 materials circulated: 3,633 adult, 2,566 children's, 272 teen, and 926 digital items.  
123 new library cards were issued.  
36 programs with 238 attendees.  
14 meetings were held in the Annex.  
1,263 computer sessions were used.  
393 information requests were received.  
223 database uses were recorded.  
3 incident(s) occurred.

Tom Langowski moved and Kyle Marksteiner seconded that the report be approved.  
Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.  
Voting against: None.  
Absent: Miller.  
The motion carried.

5. **Consider Approval of Meeting Date and Times for 2017.**

Cassandra submitted a list of meeting dates on the second Tuesday of each month for 2017. No regular meeting dates fall on a holiday this year. The board considered adjusting the meeting time to accommodate members' schedules, but it was determined that the current meeting time of 4:30 pm was best.

January 11	July 12
February 8	August 9
March 8	September 13
April 8	October 11
May 10	November 8
June 14	December 13

Kyle Marksteiner moved and Tom Langowski seconded that the dates for the board meetings in 2017 be approved as submitted.  
Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.  
Voting against: None.  
Absent: Miller.  
The motion carried.

6. **Open Discussion of Library Operations.**

- Cassandra reported that Muriel Gossage Streib had resigned prior to today's meeting. She requested the board recommend some candidates to the Mayor prior to the next board meeting. Kyle suggested former library director Ellen Harbaugh might consider serving on the board.
- Cassandra provided an update on the Axis 360 Community Share Plan. This new service from Baker & Taylor will allow the public library to share ebook content with the schools throughout our district, tying into the school libraries' Follett Destiny ILS and allowing students to checkout CPL digital items using their school ID card. Cassandra is working with Lorie Mitchell, CMS District Librarian, to put it in place. Technical details will be worked out in a conference call next week.

- Bernita Smith-Payne shared the news that fellow board member Tom Langowski is a finalist for the NM Teacher of the Year award. Congrats to Tom!

7. **Adjourn.**

Tom Langowski moved and Bob Scholl seconded that the meeting be adjourned.

Voting in favor: Davis, Langowski, Marksteiner, Owens, Scholl, Smith-Payne.

Voting against: None.

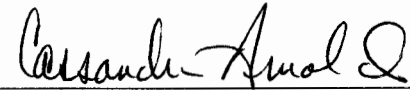
Absent: Miller.

The motion carried.

The meeting adjourned at 5:10 p.m.

The next regular meeting is scheduled for February 8, 2017 at 4:30 p.m. in the Library Annex.

  
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Robert Chavez, Library Board

  
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Cassandra Arnold, Board Secretary